Rental Service Supervisor

Job ID
48978

H. A.L.T HOLDINGS LTD dba National Car & Truck Sales and Rental

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LOCATION	DATE POSTED	EXPIRY DATE
727 Courtney St., Victoria, BC | British Columbia	04-02-2026	30-01-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 25.00	1 year to less than 2 years	Secondary (high) school graduation certificate

Job Details

H.A.L.T Holdings Ltd dba National Car & Truck Sales and Rental in various locations need Rental Service Supervisor.

“Part time applications will be accepted from Canadians and Permanent Residents currently living in Canada. ”

I. Employment Location - Courtney St Victoria BC Location
Rental Service Supervisor – 1 position
727 Courtney St, Victoria, BC V8W 1C3

II. Employment Location – Courtenay, BC Location
Rental Service Supervisor- 2 positions
320 Old Island Hwy Courtenay, BC V9N 3P2

III. Employment Location- Nanaimo, BC Location
Rental Service Supervisor- 2 positions
1602 Northfield Rd. Nanaimo BC V9S 3A7

IV. Employment Location- Sidney Location
Rental Service Supervisor- 2 positions
2104 Malaview Ave, SIDNEY, BC V8L 2E4

V. Employment Location- Duncan Location
Rental Service Supervisor- 2 positions
3030 Allenby Rd. Duncan BC V9L 6V8

VI. Employment Location- Comox Location
Rental Service Supervisor – 1 position
1250 Knight Rd. Suite 106 Comox BC V9M 4H2

VII. Employment Location - Colwood location

Rental Service Supervisor – 1 position
1721 Old Island Hwy Victoria BC V9B 1J1

Salary $25.00 per hour, 6 to 8 hours per day, 5 days a week, flexible shift schedule, 2 days flexible shift.
Work shift schedules are expected to shift 6 hours up to 8 hours, depending on the business operation, these shifts continuously vary from early morning, afternoon, evening, weekend with flexible hours.

Job Description

Main Duties:
Supervise and coordinate rental sales staff and service agents.
Assign rental agent /sales workers to duties and prepare work schedules
Authorize payments by cheque and the return of merchandise
Rent, lease cars and trucks to customers
Resolve problems that arise, such as customer complaints
Maintain specified inventory and order merchandise
Prepare reports regarding rental sales volumes, merchandising and personnel matters
May refuel, wash and clean vehicles
May Pick up and deliver vehicles

Employment Requirements:
Completion of secondary school is usually required.

1 year less than 2 years of supervisory experience in any occupation is required.
Previous retail sales experience as a retail salesperson or sales clerk, cashier, telemarketer, or rental agent is an asset.

Languages:
Must know how Speak English, Read English, Write English
Security and criminal clearances are required

Employment groups
This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:
Support for persons with disabilities
Provides physical accessibility accommodations (for example: ramps, elevators, etc.)
Provides awareness training to employees to create a welcoming work environment for persons with disabilities
Applies accessible and inclusive recruitment policies that accommodate persons with disabilities
Support for newcomers and refugees
Supports social and labour market integration of newcomers and/or refugees (for example: facilitating access to community resources, language training, skills training, etc.)
Recruits newcomers and/or refugees who were displaced by a conflict or a natural disaster (for example: Ukraine, Afghanistan, etc.)
Supports newcomers and/or refugees with foreign credential recognition
Support for youths
Offers on-the-job training tailored to youth
Provides awareness training to employees to create a welcoming work environment for youth

Support for Veterans

Provides awareness training to employees to create a welcoming work environment for Veterans

Support for Indigenous people

Provides cultural competency training and/or awareness training to all employees to create a welcoming work environment for Indigenous workers

Support for mature workers

Applies hiring policies that discourage age discrimination

Provides staff with awareness training to create a welcoming work environment for mature workers

Offers phased re-entry options for mature workers who are returning to work after retiring (for example: gradually increasing hours and responsibilities)

Supports for visible minorities

Applies hiring policies that discourage discrimination against members of visible minorities (for example: anonymizing the hiring process, etc.)

Provides diversity and cross-cultural training to create a welcoming work environment for members of visible minorities

How to apply

Direct Apply

By Direct Apply

Send resume by mail:

1. 767 Douglas St. Victoria BC V8W 2B4

2.320 Old Island Hwy Courtenay, BC V9N 3P2

3.1602 Northfield Rd. Nanaimo BC V9S 3A7

4.2104 Malaview Ave, SIDNEY, BC V8L 2E4

5. 3030 Allenby Rd. Duncan BC V9L 6V8

6. 1250 Knight Rd. Suite 106 Comox BC V9M 4H2

7. 1721 Old Island Hwy Victoria BC V9B 1J1

In person

1. 767 Douglas St. Victoria BC V8W 2B4

2.320 Old Island Hwy Courtenay, BC V9N 3P2

3.1602 Northfield Rd. Nanaimo BC V9S 3A7

4.2104 Malaview Ave, SIDNEY, BC V8L 2E4

5. 3030 Allenby Rd. Duncan BC V9L 6V8

6.1250 Knight Rd. Suite 106 Comox BC V9M 4H2

7. 1721 Old Island Hwy Victoria BC V9B 1J1

Between 09:00 AM and 03:00 PM

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