

Marketing Assistant

Onmyownbusinesssolution

Job ID
49706

VIEW THIS JOB ONLINE: <https://www.newcomersjobs.com/jobs/49706>

LOCATION	DATE POSTED	EXPIRY DATE	
23 High Street, Moncton, NB New Brunswick	11-04-2026	08-10-2026	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 31	3 years to less than 5 years	Bachelor's degree

Job Details

We are looking for a Marketing Assistant with \$31 CAD/hour, 30-40 hours a week, full time permanent position as follows

Languages

English

Education

Bachelor's degree

Experience

5 years or more

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Business and/or industry

Consulting firm

Willing to relocate

Professional association or organization

Responsibilities

Benefits

Other benefits

Free parking available

Who can apply for this job?

The employer accepts applications from:

Canadian citizens and permanent or temporary residents of Canada

other candidates, with or without a valid Canadian work permit

How to apply

Direct Apply

By Direct Apply

Additional ways to apply

By email

onmyownbusinesssolutions@gmail.com

What you must include in your application:

Job reference number 20230708

Answers to the following screening questions:

Are you available for shift or on-call work?

Do you have experience working in this field?

Job Description

Tasks

Perform administrative tasks

Plan development projects

Recruit and hire staff

Conduct surveys and analyze data on the buying habits and preferences of wholesale and retail consumers

Conduct comparative research on marketing strategies for industrial and commercial products

Prepare reports, research papers, educational texts or articles

Advise clients on advertising or sales promotion strategies

Assist in the preparation of brochures, reports, newsletters and other material

Co-ordinate special publicity events and promotions

Gather, research and prepare communications material

Initiate and maintain contact with the media

Prepare and/or deliver educational, publicity and information programs, materials and sessions

Conduct analytical marketing studies

Develop portfolio of marketing materials

Design, conduct and analyze quantitative and qualitative research projects

Develop marketing strategies

Deliver presentations at conferences, workshops or symposia

Develop and implement business plans

Supervision

5-10 people

Experience and specialization

Computer and technology knowledge

MS Office

MS Outlook

MS Excel

MS PowerPoint

MS Word

Area of specialization

Project management

Additional information

Work conditions and physical capabilities

Work under pressure

Tight deadlines

Fast-paced environment

Attention to detail
Large workload
Own tools/equipment
Cellular phone
Personal suitability
Client focus
Efficient interpersonal skills
Excellent oral communication
Flexibility
Initiative
Judgement
Organized
Team player
Accurate
Dependability
Reliability