Retail Store Supervisor

TEMPO GAR BAR

Job ID
50199

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LOCATION	DATE POSTED	EXPIRY DATE
10010 110 St., Fairview,, AB | Alberta	19-05-2026	15-11-2026

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD $22.00 hourly / 30 to 40 hours per Week	1 year to less than 2 years	Secondary (high) school graduation certificate

Job Details

TEMPO GAR BAR

Position: Retail Store Supervisor

Wage:$22.00 hourly / 30 to 40 hours per Week

Job duties:

1. Supervise, assign, and coordinate the daily activities of retail sales staff and cashiers.
2. Respond to customer inquiries and complaints, resolve service-related issues, and address supply shortages as they arise.
3. Monitor inventory levels, organize merchandise replenishment, and ensure products are properly displayed and maintained.
4. Authorize payments, refunds, and other transactions in accordance with company policies and established procedures.
5. Assist with hiring and train new employees, and provide ongoing guidance to staff to maintain consistent operating standards.
6. Prepare staff schedules and monitor attendance to ensure adequate staffing throughout operating hours.
7. Maintain store cleanliness and safety and ensure compliance with company policies and applicable health and safety requirements.
8. Prepare daily sales and personnel-related reports, reconcile cash receipts, and monitor daily retail operations.

Terms of employment: Permanent, Full time

Work Location: 10010 110 St. Fairview, AB T0H 1L0

Requirements

• Secondary (High) school graduation certificate
• 1 year to 2 years of previous experience in retail sales or a related customer service

Language : English

How to Apply:

- by eMail : huskyfairview19@gmail.com
- by Mail: 10010 110 St. Fairview, AB T0H 1L0

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