

Marketing Coordinator

Golden Leaf Enterprises Ltd

Job ID

50981

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LOCATION	DATE POSTED	EXPIRY DATE	
23801 122 Ave, Maple Ridge, BC British Columbia	05-08-2026	01-02-2027	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD \$37.5 per hour	No Experience	No degree, certificate or diploma

Job Details

Job details

- Location23801 122 AveMaple Ridge, BC V4R 1N2
- Work locationOn site
- Salary37.50 hourly / 30 to 40 hours per week
- Terms of employmentPermanent employmentFull time
- Starts as soon as possible
- Benefits: Health benefits
- vacancies1 vacancy
- SourceJob Bank #3633835

Overview

Languages

English

Education

- College/CEGEP

Experience

2 years to less than 3 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

- Develop all kinds of events for publicity, fundraising and information purposes
- Evaluate communication strategies and programs
- Oversee the preparation of public written material
- Conduct surveys and analyze data on the buying habits and preferences of wholesale and retail consumers
- Advise clients on advertising or sales promotion strategies
- Answer written and oral inquiries
- Conduct public opinion and attitude surveys
- Design market research questionnaires
- Develop portfolio of marketing materials

- Evaluate customer service and store environments
- Conduct online marketing, E-commerce and Website promotions
- Develop marketing strategies
- Write and edit press releases, newsletter and communications materials

Experience and specialization

Computer and technology knowledge

- MS Office
- MS Outlook
- MS Windows
- MS Excel
- MS Word

Additional information

Personal suitability

- Client focus
- Efficient interpersonal skills
- Excellent oral communication
- Excellent written communication
- Flexibility
- Initiative
- Judgement
- Organized
- Team player
- Accurate
- Dependability
- Reliability
- Integrity

Benefits

Health benefits

- Health care plan