

Assistant Cook

Bretoba Contracting Ltd

Job ID
51186

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LOCATION	DATE POSTED	EXPIRY DATE	
9 Water Tower Road, Ingonish Beach, NS Nova Scotia	20-08-2026	16-02-2027	
TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD \$22 - \$25 / hr	1 year to less than 2 years	Secondary (high) school graduation certificate

Job Details

About Us:

Bretoba Contracting Ltd is a foundation-to-finish construction company working across residential and light commercial projects. Our Housing Support Staff help keep our workforce accommodations clean, comfortable and well-maintained. This hands-on role is an important part of supporting our crews and day-to-day operations. We value people who take pride in their work, notice what needs to be done and help create a welcoming environment for others.

How to Apply:

www.bretoba.com/application

linda@bretoba.com

Job Description

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The Assistant Cook supports the daily operation of Bretoba's workforce accommodation kitchen while helping maintain the shared common areas that serve our employees and subcontractors.

Working closely with the Lead Cook, this role assists with meal preparation, food service, kitchen sanitation, inventory organization, and the daily operation of the dining and common areas. The Assistant Cook helps create a clean, organized, and welcoming environment where employees (crews) can enjoy meals, recharge after work, and prepare for the day ahead.

This position plays an important role in supporting the overall accommodation experience by ensuring both the kitchen and common spaces remain clean, stocked, and ready for use every day.

Key Responsibilities:

Assist with the preparation and service of cold breakfasts, bagged lunches, and hot dinners.

Prepare and portion food as directed by the Lead Cook.

Assist with food storage, rotation, and organization.

Help ensure meals are prepared and served safely, efficiently, and on schedule.

Wash dishes, cookware, utensils, and kitchen equipment.

Clean and sanitize food preparation areas throughout the day.

Receive, organize, and store food and supply deliveries.

Assist with inventory counts and notify the Kitchen Lead of low stock levels.

Support the Lead Cook with daily kitchen operations and food safety practices.

Ensure the dining and common area are clean, organized, and welcoming throughout the day.

Clean and sanitize dining area furniture and high-touch surfaces and sweep and tidy between meal services.

Restock coffee, beverages, condiments, utensils, napkins, and other dining supplies.

Empty garbage and recycling from the kitchen and common areas.

Work collaboratively with the Lead Cook, Housekeeper, and Bretoba team members.

Report maintenance concerns, equipment issues, or supply shortages promptly.

Assist with special meals or events as required.

Contribute to a positive, respectful, and team-oriented workplace.

Key Qualifications:

Previous experience in a commercial kitchen, camp, restaurant, institutional, or hospitality environment is considered an asset.

Food Handler or Food Safety Certification, or willingness to obtain prior to employment.

Strong organizational skills and attention to detail.

Ability to work independently and as part of a team.

A commitment to cleanliness, food safety, and maintaining high standards.

Physically capable of standing for extended periods and lifting up to 50 lbs.

Reliable, dependable, and able to take initiative.

Positive attitude with a commitment to providing a welcoming environment for Bretoba employees and subcontractors.

Ability to provide a satisfactory criminal record check.

Language English - able to communicate with the team effectively.

Wage: \$22 - \$25 / hr; may be eligible for discretionary bonus or overtime at the sole discretion of the employer

Benefits:

On-site amenities

Wellness program (after probationary period)

Deferred profit-sharing plan (DPSP) (after 6-month period)

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